



Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

|                               |   |
|-------------------------------|---|
| Shelter Rock AOP              | No contractors on site. Bancker to schedule test hole for work on 16” concrete pipe in Shelter Rock Road.   |
| 251 Searingtown (Toll Bros)   | Operational testing and DOH approvals next for booster station Well#1 failed bacti test. Both wells are back together and have been chlorinated. Next bacti samples scheduled for Monday. |
| Spruce Ponds                  | Interior painting largely complete.   |
| Univerus                      | Univerus CIS go live date undetermined.   |
| Searingtown AOP               | Preconstruction meeting next, not yet scheduled.  |
| Lead Services                 | Finalizing service pipe inventory with H2M.   |
| Evans Street Water Main       | Materials on site, first cut in scheduled for Friday.   |
| Thomaston Tank Rehabilitation | Utility Services tentative schedule July 8, 2024 through February 3, 2025.  |
| 18 Meadow Woods               | Non deliverable demand for payment. Send bull to owner?   |
| PFAS                          | Submitted Dupont and 3M claims today through portal with Scher Edling   |

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CLAIMS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 6/18/2024 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 6/18/2024

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 6/18/2024, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W112-24) was duly put to a vote on roll call, which resulted as follows:

|       |  |
|-------|--|
| Ayes: | Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn |
| Nays: | None   |

WHEREAS, the Board has determined that the activity of, and services provided by, its Business Office staff is reduced during the summer season in relation to other times of the year, in light of summer being the height of vacation season; and

WHEREAS, the Board has determined that the interests of the District and its residents are served by closing the District business office at 1:00 p.m., on Fridays during the summer, as office activity is reduced, and the attractiveness of the District to applicants for office employment is enhanced; and

WHEREAS, the Board notes that the need for functions of the District other than its Business Office remain unchanged and so the District, other than business office staff, should remain open for business on a regular schedule;

NOW, THEREFORE:

1. The hours during which the business office of the Water District at 170 East Shore Road, Great Neck, New York (the "Business Office"), shall be open shall continue to be from 7:00 a.m., to 3:00 p.m., except that such hours shall be from 7:00 a.m., to 1:00 p.m., on Fridays during the period commencing June 21, 2024 through Labor Day 2024
2. The hours during which all other functions of the Water District are open shall continue without change.
3. All salaried full-time, non-union employees of the Water District who work in the Business Office shall be paid for a full day notwithstanding the shortened summer Friday work day.
4. Any such employee who works also for the Manhasset-Lakeville Fire District shall be eligible for such shortened summer Friday workday, notwithstanding his or her dual employment by both Districts.
5. All seasonal or other non-union employees of the Water District who work in the Business Office and who are paid on an hourly basis shall continue to be paid only for hours or portions thereof actually worked.

The adoption of the foregoing Resolution (#W113-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

The Board of Commissioners discussed with Business Manager Hilary Grossman transferring funds from the Manhasset Lakeville Water District General Fund bank account to Manhasset Lakeville WDGS account. .

After discussion, upon motion duly made by Commissioner Morris and seconded by Commissioner Sauvigne, the Board of Commissioners adopted the following resolution:

BE IT RESOLVED monies in the amount of \$1,000,000 from the Manhasset Lakeville General Fund will be transferred to the Water Generation and Distribution System Account.

The adoption of the foregoing Resolution (#W114-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

The Board of Commissioners discussed with Business Manager Hilary Grossman transferring funds from the Manhasset Lakeville Water District General Fund bank account to the Employee Benefit Reserve Fund.

After discussion, upon motion duly made by Commissioner Morris and seconded by Commissioner Sauvigne, the Board of Commissioners adopted the following resolution:

BE IT RESOLVED monies in the amount of \$175,000.00 from the Manhasset Lakeville General Fund will be transferred to the Employee Benefit Reserve Fund.

The adoption of the foregoing Resolution (#W115-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

Meeting adjourned at 5:00 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on June 18, 2024.

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Steven Flynn, Secretary

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