

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
June 27, 2023**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on June 27, 2023 at 4:00 p.m. (Prevailing time),

There were present:

- Commissioner(s): Honorable Mark Sauvigne, Chairman of the Board of Water Commissioners
- Honorable Brian Morris, Water District Treasurer
- Honorable Steven Flynn, Water District Secretary

Also present: Superintendent Paul J. Schrader
 Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 4:00 p.m.
Minutes of the previous meeting to stand approved by the Board.
Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock #1 and #2	Onsite pipework underway. AOP reactor scheduled for June 30, 2023
251 Searingtown (Toll Bros)	All plant work at Campbell halted until fall. Dome surety letter to Galvin. Onsite meeting Wednesday 10am
Spruce Ponds Well GAC's	Advertisements for building bid set for June 29, 2023.
Jayson Ave & Nassau Rd	Restoration underway. Bancker to overcut and put binder to grade, should result in a credit. Getting quotes for the Town's request for full or half width mill and top.
315 Manhasset Woods Rd	NC approved subdivision. Waiting on new section, block and lot.
Univerus Inc.	Training this Tuesday, Wednesday, and Thursday in Massapequa. Data conversion and integration continue.
Highland Ave	Waiting on H2M's recommendation for payment. Final restoration under consideration.
ESR Parking Lot	Waiting for Posillico's estimate on repaving lot.
Lead & Copper	2023 Sampling program, June 1 through September 30
Sprint	Termination of lease. Removal plans sent to H2M to review. Termination date August 31, 2023. Equipment to be removed by June 30 unlikely.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 2**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 6/27/23 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 6/27/23

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 6/27/23, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 16116 Thru Check Number 16116 this date.

The adoption of the foregoing Resolution (#W118-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CHECKS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 6/27/23 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 6/27/23

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 6/27/23, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 12799 Thru Check Number 12834 this date.

The adoption of the foregoing Resolution (#W119-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 6/27/2023 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
H2M	Manhasset Crest Fee Increase as per LP17-0557R3 1/17/2023	\$85,000.00	Developers Deposit	PS
Plug Hug	Replacement Descaling Kit	\$5,169.08	8310.474.0	SP
TOTAL	REQUESTED	\$90,169.08		

The adoption of the foregoing Resolution (#W120-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

Commissioner Sauvigne made a motion to go into an Executive Session at 4:40 pm. All in favor.

The adoption of the foregoing Resolution (#W121-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

Commissioner Sauvigne made motion that the Board terminate the Executive Session and return to regular session at 4:45 pm. Employee Matters. Board Approved Cathy Marini to work remotely from 7/31/23-8/11/23 due to surgery.

The adoption of the foregoing Resolution (#W122-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

There was no board correspondence.

Meeting adjourned at 5:00 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on June 27, 2023.

Steven Flynn, Secretary

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