



**Meeting #33-23W**  
**August 8, 2023**

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock #1 and #2	Nitrate vessels now scheduled for delivery at the end of September. Electrical work continues.
251 Searingtown (Toll Bros)	All plant work at Campbell halted until fall. Merrick on site for the water main road restoration work.
Spruce Ponds Well GAC's	GAC building contract signing next. (PRI)
Jayson Ave & Nassau Rd	Posillico's quote for both streets, \$272,050.00. Town?
315 Manhasset Woods Rd	Waiting on H2M for new site maps for each property for filing.
Univerus Inc.	Data conversion and integration continue. Billing runs with Univerus up next.
Highland Ave	Final Restoration under consideration.
Lead & Copper	Second request letter sent. Eleven samples complete. All results are less than 15ppb action level for lead.
Sprint	Termination of lease. Removal plans sent to H2M to review. Termination date August 31, 2023. Equipment not yet removed.
IU Willets	Waiting on Calgon for the spent carbon acceptance approval.
Evans Street	Curb to Curb paving, alternate bid an additional \$130,000.00

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 8/08/23 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 8/08/23

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 8/08/23, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 12936 Thru Check Number 12960 this date.

The adoption of the foregoing Resolution (#W140-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CHECKS  
ORGANIZATION NUMBER 2**

To the Treasurer:

I certify that the vouchers on the submitted check register were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 8/08/23 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated on the opposite of his name.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 8/08/23

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 8/08/23, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified on Check Number 16118 Thru Check Number 16118 this date.

The adoption of the foregoing Resolution (#W141-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 8/08/2023 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Unlimited IT Solutions	June & July IT Service (new server set up)	\$19,116.91	8310.210.C	PS
TOTAL	REQUESTED	\$19,116.91		

The adoption of the foregoing Resolution (#W142-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

WHEREAS, the Chairman, following g the Best Practices for Local Government Fiscal Management Guide, recommends the creation of a Reserve Fund to cover the exposure of accrued employee benefits payable to employees on termination of employment whether by retirement or otherwise: now therefore, be it

RESOLVED, that pursuant to General Municipal law Section 6-p, as amended, The Board of Commissioners does hereby authorize and establish a Reserve Fund to be known as the “Employee Benefit Accrued Liability Reserve fund” in the initial advance of \$250,000 with the purpose of this Reserve Fund to accumulate monies to finance the cash payment of the monetary value of accrued and accumulated unused and unpaid sick leave and vacation time by municipal employees and payable to municipal employees upon termination of service, whether by retirement or otherwise, as authorized by ordinance, local law, or collective bargaining agreement or section six of the civil service law for which expenditures may be made pursuant to subsection 2 of New York State General Municipal Law section 6-p.

The business manager is hereby directed to deposit and secure monies in this Reserve Fund and may invest the monies in the Reserve Fund consistent with the investment policy of the Manhasset-Lakeville Water District.

Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is created, and expenditures shall be made pursuant to General Municipal Law Section 6-p with the approval of the governing board.

Now therefore be it further RESOLVED that the business manager is authorized to transfer \$250,000 from the General Fund Unassigned Fund Balance to this new Reserve Fund.

The adoption of the foregoing Resolution (#W143-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

**Transfer \$500,000.00 of the Accumulated General Fund Balance to Water Generation and Distribution System Capital Reserve Fund:**

The Board of Commissioners discussed with Superintendent Paul Schrader and Business Manager Hilary Grossman upcoming capital projects, for the District and the appropriate vehicle for funds to be used for future capital projects, including those that may be yet unidentified, and those that may benefit both current and future District residents .

After discussion, upon motion duly made by Commissioner Morris and seconded by Commissioner Sauvigne, the Board of Commissioners adopted the following resolution:

WHEREAS there are as yet unidentified future projects to the infrastructure, buildings and other assets of the Water District and

WHEREAS monies in the amount of \$500,000 are excess funds available from the 2023 Water District fund balance and may be identified to be put to future said use,

BE IT RESOLVED that the Board of Commissioners hereby approves and so orders that the amount of five hundred thousand dollars (\$500,000.00) be allocated moved from the General Fund Balance and be transferred to the Water Generation and Distribution System Capital Reserve Fund for future as yet unidentified projects for which the aforementioned Capital Reserve fund was established, on or before July 1, 2015.

The adoption of the foregoing Resolution (#W143-23) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

There was no board correspondence.

Meeting adjourned at 5:30 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on August 8, 2023.

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Steven Flynn, Secretary

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