

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
August 13, 2024**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on August 13, 2024 at 4:00 pm p.m. (Prevailing time),

There were present:

Commissioner(s): Honorable Brian Morris, Chairman of the
 Board of Water Commissioners

 Honorable Mark Sauvigne, Water District
 Treasurer

 Honorable Steven Flynn, Water District
 Secretary

Also present: Superintendent Paul J. Schrader
 Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	No change. Wire to Water working on wiring for Nitrate filters and AOP.
251 Searingtown (Toll Bros)	NCDOH in tomorrow for last bacti series on Campbell 1. We expect approvals next week. Easements, H2M checking for legal description.
Spruce Ponds	No change. No workers on site.
Univerus	Univerus CIS go live date undetermined.
Searingtown AOP	DOH approval to redrill Searingtown #1 contingent on protective easements from neighbors. H2M to provide updated letter.
Lead Services	Finalizing service pipe inventory with H2M.
Evans Street Water Main	Service transfers to begin next week. Reached out again to Metro, no response.
Thomaston Tank Rehabilitation	USG is now looking to install corrals first.
IU Willets Grant	Building (phase II). Joe to contact NYSDOH
Don Gram III	Civil Service application for water servicer trainee
Eden	Plans for larger vessels. H2M to provide dee proposal

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 8/13/2024 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 8/13/2024

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 8/13/2024, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W135-24) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays:	None

The District Superintendent requested approval for the following new blanket purchase order and the amendment of the following to cover anticipated costs that arise during the year

- MLFD (Existing Blanket PO 51 decrease budget from \$40,000 to \$30,000)
- Pace Analytical Services Inc (Existing Blanket PO 47 decrease budget from \$150,000 to \$139,500.00)
- Tortorella Autochem LLC (Existing Blanket PO 50 decrease budget from \$90,000 to \$80,000)
- Vepo Crossconnex LLC (Existing Blanket PO 53 increase budget from \$15,000 to \$30,000)

The adoption of the foregoing Resolution (#W136-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

The Board approved a resolution authorizing Commissioner Sauvigne to sign service agreement with Bencor Master on behalf of the board. The agreement will adopt 401(a) plan for Non-Union employees: 401(a) investment Direction Election, & 401(a) Stable Value Contract.

The adoption of the foregoing Resolution (#W137-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Flynn, Commissioner Sauvigne
Nays: None

There was no board correspondence.

Meeting adjourned at 5:00 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on August 13, 2024.

Steven Flynn, Secretary

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