

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
September 2, 2025**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on September 2, 2025 at 4:00 p.m. (Prevailing time),

There were present:

Commissioner(s):

Honorable Steven Flynn, Chairman of the
Board of Water Commissioners (Facetime)

Honorable Mark Sauvigne, Water District
Treasurer

Honorable Brian Morris, Water District
Secretary

Also present:

Superintendent Paul J. Schrader
Business Manager Hilary Grossman
District Counsel Christopher Prior
District Engineer Joe Todaro

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	The sewer application is under review by the NYSDEC
251 Searingtown (Toll Bros)	Final reconciliation under review. CP Letter to Palace's surety.
Spruce Pond	Received payment request 13, retainage being held for final payment request. Spruce Ponds property easement, request and form of easement under review.
Univerus	Continue to work on dispatch/service orders.
Searingtown AOP	Well development underway.
Evans Street Water Main	Paving scheduled for Fall, received signed IMA from TONH.
Thomaston Tank Rehabilitation	CP reviewing amendment and letter to Telecoms regarding corral and lease extensions.
Campbell Well #1 PFAS	Notices to proceed have been issued.
Eden GACs	Punch list and doors outstanding.
Hillside Ave Water Mains	Restoration continues
Water Servicer Trainee	John Waldron & Drew Miller invited Thursday at 4:30pm

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 9/02/2025 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 9/02/2025

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 9/02/2025, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W149-25) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays:	None

WHEREAS, the Board of Commissioners has determined that the current fee charged for the H2M portion of design services on commercial applications is no longer sufficient to cover associated costs; and

WHEREAS, the Board recommends increasing the H2M portion of the application fee from \$3,000 to \$5,000 for all commercial applications to reflect updated service requirements;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners hereby approves an increase in the H2M portion of the application fee from \$3,000 to \$5,000 for all commercial applications.

The adoption of the foregoing Resolution (#W150-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

On MOTION duly made and seconded and unanimously carried, the following preambles and resolutions were adopted:

WHEREAS, the three year term of Office of Water District Commissioner Steven Flynn expires on December 31, 2025, and

WHEREAS, New York State Town Law requires that the Board of Commissioners hold an election on the second Tuesday in December for the purpose of electing a Commissioner to serve a three year term that commences January 1, 2026.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners shall hold an election on Tuesday, December 09, 2025, for the purpose of electing one Water Commissioner for said Water District for a term of three years commencing January 1, 2026, and ending December 31, 2028, and

BE IT FURTHER RESOLVED, that candidates for said office shall file their names with the Secretary of the Board of Commissioners not later than the last Monday in the month of October next preceding the date of the election; provided, however, that in the event the Secretary is a candidate then all such filings shall be made with the Treasurer of the Board. Such nominations shall be in a petition form (available at the District), subscribed by at least twenty-five (25) qualified voters of the District. Each such registered voter signing a nominating petition shall affix the date on which he or she signs the petition, and no such signature shall be effective and counted to satisfy the required minimum of 25 registered voters if affixed to such a petition earlier than the first Monday in the month of October next preceding the date of the election, and

BE IT FURTHER RESOLVED, that the following resident electors of the Manhasset-Lakeville Water District are hereby appointed to constitute the Water District Board of Elections for the 2025 Annual Water District election:

Christine Li	Diana Weisberg
Leigh Bickell	Larry Bergun
Milton Portuquez	Kathleen Taylor
Michael Bernatovich	Marina Kvietok
Terry Tranfaglia	Douglas Dreyer
	Jean Morris

BE IT FURTHER RESOLVED, that the polling places shall be open to receive votes from noon to 9:00 p.m.

BE IT FURTHER RESOLVED, that the Chief Inspector of Election, Election Inspectors and Ballot Clerks be compensated in the amount of \$10.00 per hour and per each portion of an hour, for their services in preparing the registration records and attendance at the annual election, and that such services are estimated to be fifteen (15) hours in the aggregate; and

BE IT FURTHER RESOLVED, that in case any of the members of the Water District Board of Elections appointed herein are unable to assume or perform duties required of them, the Board of Water Commissioners will appoint alternates who are resident electors; and

BE IT FURTHER RESOLVED, that if clerical help is deemed necessary, the Board of Water Commissioners will consider the appointment of such clerical persons upon the request of the Chief Inspector of the Water District Board of Elections, and

BE IT FURTHER RESOLVED, that the Officers of said election shall be the following resident taxpayers:

Company #1 Firehouse	Leigh Bickell, Chief Election Inspector Terry Tranfaglia, Ballot Clerk Jean Morris, Ballot Clerk
Company #3 Firehouse	Mike Bernatovich, Chief Inspector of Election Kathy Taylor, Ballot Clerk
Company #4 Firehouse	Milton Portuquez, Chief Election Inspector Douglas Dreyer, Ballot Clerk Diana Weisberg, Ballot Clerk
Company #5 Firehouse	Larry Bergun, Chief Election Inspector Christine Li Ballot Clerk

WHEREAS, the Commissioners of the Manhasset-Lakeville Water District have heretofore appointed a Board of Elections to comply with the registration and voting procedures set forth in the Town Law with respect to the election of Commissioner scheduled for December 09, 2025,

NOW, THEREFORE, BE IT RESOLVED, that the 18th day of November 2025 be and is hereby designated as the date of meeting for the resident electors to prepare the Registration Rolls for the annual election of the Manhasset-Lakeville Water District and,

BE IT FURTHER RESOLVED that such meeting shall take place at 170 East Shore Road, Great Neck, New York, with our attorney at 6:00 p.m. and,

BE IT FURTHER RESOLVED, that the registration of eligible Water District voters be prepared prior to the Water District election, from names of persons who have registered with the County Board of Elections:

The adoption of the foregoing Resolution (#W151-25) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays:	None

Whereas, the New York State Water Infrastructure Improvement Act WIIA Grant requires the appointment of a Minority Business Officer (MBO),

NOW THEREFORE, after discussion and due deliberation, and in consideration of the above recitals, the Board Unanimously:

RESOLVED, that the Board of Commissioners of the Manhasset-Lakeville Water District appoint Hilary Grossman, to act as Minority Business Officer on behalf of the District.

The adoption of the foregoing Resolution (#W152-25) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays:	None

Whereas the Board of Commissioners of the Manhasset-Lakeville Water District is desirous of providing Emerging Contaminant Removal at Campbell Wells No. 1 and 2, and had authorized H2M architects + engineers to prepare engineering design documents and submit and comply with Nassau County and New York State Department of Health requirements for said modifications.

Whereas the project to complete the stated modifications will include, engineering, permit review fees, controls modifications, laboratory sampling and analysis, and contractor piping modifications estimated as not to exceed, \$7,340,000.

NOW THEREFORE, after discussion and due deliberation, and in consideration of the above recitals, the Board:

RESOLVED, that the Board of Commissioners of the Manhasset-Lakeville Water District authorizes the expenditure of \$7,340,000 to fund the project: Emerging Contaminant Removal at Campbell Wells No. 1 and 2.

The adoption of the foregoing Resolution (#W153-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

Whereas, the Clean Water, Clean Air and Green Jobs Environmental Bond Act of 2022 will make \$4.2 Billion available for environmental and community projects across the State of New York, and

Whereas, \$325 million in grants is being offered for clean and drinking water projects during the 2025-2026 state fiscal year to selected municipalities with infrastructure projects that protect public health and/or improve water quality, and

Whereas, under this program, the Environmental Facilities Corporation (EFC) provides grants to assist municipalities in funding water quality infrastructure projects including critical projects that combat emerging contaminants (EC), such as PFOA, PFOS, and 1,4-Dioxane with system upgrades and innovative pilot technologies, along with those that provide upgrades to comply with environmental and public health laws and regulations related to water quality, and

Whereas, drinking water awardees for projects addressing an emerging contaminant above the State determined Maximum Contaminant Level (MCL) would be awarded 70% of net eligible project costs with no cap, and

Whereas, drinking water awardees for projects not addressing emerging contaminants, including phases of the project, would be awarded the lesser of \$5 million or 70% of net eligible project costs, and

Whereas, the grant application and documentation sufficient for a project to be considered for a New York State Water Infrastructure Improvement Act (NYS WIIA) Grant must be submitted to the EFC no later than 5:00 p.m. on Friday, September 12, 2025, and

Whereas, the Board of Commissioners of the Manhasset-Lakeville Water District believes itself to be qualified for a NYS WIIA Grant, and is willing to carry out all activities described in the grant application, and

Whereas, in this action the Manhasset-Lakeville Water District will upon an award and acceptance of the grant, agree to the terms of the grant;

NOW THEREFORE, after discussion and due deliberation, and in consideration of the above recitals, the Board Unanimously:

RESOLVED, that the Board of Commissioners of the Manhasset-Lakeville Water District authorizes the submittal of a grant application for the following project: Emerging Contaminant Removal at Campbell Wells No. 1 and 2, to the New York State Water Infrastructure Improvement Act and authorizes H2M Architects + Engineers , to act as an authorized Agent on behalf of the District.

FURTHER RESOLVED that the Manhasset-Lakeville Water District requests the funds and assistance available from the NYS WIIA Grant and will comply with all rules and requirements of this program.

The adoption of the foregoing Resolution (#W154-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

**Board of Commissioners of the
Manhasset-Lakeville Water District
Resolutions Adopted July 19, 2023
Negative Declaration under SEQRA with respect to
Emerging Contaminant Removal at Campbell Wells No. 1 and 2**

Upon further discussion, and upon motion duly made by Commissioner Sauvigne, and seconded by Commissioner Morris, the Board unanimously adopted the following resolution:

BE IT RESOLVED, as follows:

1. WHEREAS, in analyzing the Project under the New York State Environmental Quality Review Act (“SEQRA”), and the regulations promulgated thereunder by the NYSDEC (the “SEQRA Regulations”), the Board finds that the Project is an unlisted action under 6 NYCRR, Par. 617, and
2. WHEREAS, the Board directed H2M to prepare a Short Environment Assessment Form (“SEAF”) with respect to the Project, which SEAF has been reviewed by the Board and the Superintendent, and signed by the Superintendent; and
3. WHEREAS, the Board has determined that the District shall serve as Lead Agency with respect to the Project for purposes of SEQRA, and will conduct an uncoordinated review; and
4. WHEREAS, the Board has reviewed the SEAF, and has determined that the action will not adversely impact the environment in any significant way, and will, in fact, likely have a beneficial impact upon the environment, insofar as the Improvements, once implemented, will enhance the ability of the District to provide potable water from its Campbell well-site;

NOW, THEREFORE, the Board hereby determines that:

1. The Board is lead agency for purposes of the SEQRA review of the Project, and, as lead agency, has conducted an uncoordinated review of the Project.
2. The Board finds that the Improvements, if implemented, will not have an adverse impact upon the environment for the reasons set forth above, and as more fully described in the SEAF
3. The Board hereby makes a negative declaration under SEQRA with respect to the Project.
4. The Board hereby directs H2M, consulting engineers to the District, to provide written notice of this negative declaration to all interested

and involved agencies in accordance with SEQRA regulations, and to file said notice to the extent required with appropriate governmental agencies.

5. The Board hereby ratifies and confirms the execution and delivery of the SEAF by District Superintendent Schrader.

The adoption of the foregoing Resolution (#W155-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 9/02/2025 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Effortless Power	Amend original PO by \$20,340.95 for additional engine overhaul work at ESR	\$37,390.95	8340 476	AC
TOTAL	REQUESTED	\$37,390.95		

The adoption of the foregoing Resolution (#W156-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

There was no board correspondence.

Meeting adjourned at 5:00 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on September 2, 2025.

Brian J. Morris, Secretary

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