

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
September 9, 2025**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on September 9, 2025 at 4:00 p.m. (Prevailing time),

There were present:

Commissioner(s):                      Honorable Steven Flynn, Chairman of the  
Board of Water Commissioners

Honorable Mark Sauvigne, Water District  
Treasurer

Honorable Brian Morris, Water District  
Secretary

Also present:                              Superintendent Paul J. Schrader  
Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	The sewer application is under review by the NYSDEC
251 Searingtown (Toll Bros)	Final reconciliation under review. CP surety has indicated a willingness to walk away from the balance of the contract as liquidated damages.
Spruce Pond	Received payment request 13, retainage being held for final payment request. Spruce Ponds property easement, request and form of easement under review.
Univerus	Continue to work on dispatch/service orders.
Searingtown AOP	Well development complete. Clean up next.
Evans Street Water Main	Paving scheduled for Fall, received signed IMA from TONH.
Thomaston Tank Rehabilitation	CP reviewing amendment and letter to Telecoms regarding corral and lease extensions.
Campbell Well #1 PFAS	Construction Underway.
Eden GACs	Punch list and doors outstanding.
Hillside Ave Water Mains	Restoration continues

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CLAIMS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 9/09/2025 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 9/09/2025

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 9/09/2025, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W161-25) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays:	None

The Business Manager reported to the Board of Commissioners ("the Board") that she has developed the budget adjustments and as a matter of record approved by the Board and made part of the minutes

On Motion Commissioner Flynn, seconded by Commissioner Morris, the following resolution was adopted,

WHEREAS, the Business Manager, and upon concurrence with the Water District Superintendent reported to the Board the adjustments to the Budget, the Board does hereby

RESOLVE to make the following budget adjustments to the WATER District Budget:

A/C#	Description	Amount	Explanation
2390 000	Other Comp for Loss	\$(2,050,000.00)	Increase Revenue related to PFAS settlement
9951 000	Transfers out-WDGS	\$2,050,000.00	Increase in expense related to xtr settlement Money to reserve

The adoption of the foregoing Resolution (#W162-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

The District Superintendent requested approval for the following new blanket purchase order and the amendment of the following to cover anticipated costs that arise during the year

- Univar Solutions USA Inc (Existing Blanket PO 344 increase 8330 475 allocation from \$70,000.00 to \$90,000.00)

The adoption of the foregoing Resolution (#W163-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT RELATING TO  
APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 9/09/2025 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
USA Blue Book	Caustic Pump - Milton Roy	\$5,275.09	8310 225	WQ
TOTAL	REQUESTED	\$5,275.09		

The adoption of the foregoing Resolution (#W164-25) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris

Nays: None

There was no board correspondence.

Meeting adjourned at 5:10 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on September 9, 2025.

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Brian J. Morris, Secretary

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