

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
October 10, 2024**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on October 10, 2024 at 4:00 pm p.m. (Prevailing time),

There were present:

- Commissioner(s):
- Honorable Brian Morris, Chairman of the Board of Water Commissioners
 - Honorable Mark Sauvigne, Water District Treasurer
 - Honorable Steven Flynn, Water District Secretary

Also present:

Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	H2M preparing electrical change order for new National Grid electrical service and transformer. Electric Motor Controls delivery now expected in November. Water main work complete. Road patch remains. Carbon and salt deliveries expected in October. Testing to begin in November.
251 Searingtown (Toll Bros)	Palace requisition No. 9 for \$86,623.56
Spruce Ponds	GAC at Campbell. Epoxy floor painting underway.
Univerus	Univerus CIS go live date January 1, 2025.
Searingtown AOP	DOH approval to redrill Searingtown #1 contingent on protective easements from neighbors. NCDOH to advise on additional letters.
Lead Services	Inventory finalized and will be submitted to the NYSDOH next week.
Evans Street Water Main	Base pavement next, mill and top through Town in the Spring.
Thomaston Tank Rehabilitation	Corral design cost 10k. NCPD requests no term limit for their tank access/equipment.
IU Willets Grant	Building (phase II). Joe to contact NYSDOH
Water Plant Operator	Received civil service list, 6 candidates. Canvas letter next.
Emergency Valve Repair	285 Northern Blvd Valve Leak. NYSDOH requiring full panel replacement for restoration, Bancker quote \$51,450.95 under NC Facilities contract.
Emergency Valve Repair	Shelter Rock Road 16" valve leak emergency repair today.

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 10/10/2024 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 10/10/2024

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 10/10/2024, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W158-24) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays:	None

APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 10/10/2024 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
AC Schultes	Repair Shelter Rock 30 HP Jockey Pump	\$5,775.00	8320 476	EP
Bancker Construction	NYSDOT Road Patch 287 Northern Main/Valve Repair Patches	\$51,450.95	8340 476	GC
TOTAL	REQUESTED	\$57,225.95		

The adoption of the foregoing Resolution (#W159-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
 Nays: None

The District Superintendent requested approval for the amendment of the following Purchase Order to cover anticipated costs that arise during the year

- Home Depot (Existing Blanket PO 59 increase 8310 474 allocation from \$5,000 to \$6,000)
- Grainger (Existing Blanket PO 49 decrease 8310 474 allocation from \$30,000 to \$29,000)

The adoption of the foregoing Resolution (#W160-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
 Nays: None

The Business Manager reported to the Board of Commissioners ("the Board") that she has developed the budget adjustments and as a matter of record approved by the Board and made part of the minutes

On Motion Commissioner Sauvigne, seconded by Commissioner Morris, the following resolution was adopted,

WHEREAS, the Business Manager, and upon concurrence with the Water District Superintendent reported to the Board the adjustments to the Budget, the Board does hereby

RESOLVE to make the following budget adjustments to the WATER District Budget:

A/C#	Description	Amount	Explanation
9951 000	Transfer to Capital Fund	\$78,321.11	T. Mina meters/valves-new AOP plant Shelter Rock Rd- Rd- Capital Project
8310 300	Capital Outlay	(\$78,321.11)	T. Mina meters/valves-new AOP plant Shelter Rock Rd- Rd- Capital Project
8310 451	Engineering Fees	\$25,000.00	Reclass for Capital Project
8310 300	Capital Outlay	(\$25,000.00)	Reclass for Capital Project
8310 475	Caustic Treatment	\$20,000.00	Expenses higher than anticipated
8330 485	Hydrogen Peroxide	(\$20,000.00)	Expenses higher than anticipated
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The adoption of the foregoing Resolution (#W161-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
Nays: None

The Board held its annual Public Hearing on its 2025 Water Budget on September 5, 2024. No challenges were received, and the Board independently adopted the Budget. Motion to adopt the 2025 Manhasset-Lakeville Water District Budget was made by Commissioner Sauvigne and seconded by Commissioner Morris.

The Board will present this budget, elected upon this day, to the Town of North Hempstead at their annual budget hearing.

The adoption of the foregoing Resolution (#W162-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Sauvigne, Commissioner Morris, Commissioner Flynn

Nays: None

There was no board correspondence.

Meeting adjourned at 4:20 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on October 10, 2024.

Steven Flynn, Secretary

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