

**Meeting of the Board of Water Commissioners
Of the Manhasset-Lakeville Water District
In the Town of North Hempstead
In the County of Nassau, New York
October 29, 2024**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on October 29, 2024 at 3:00 pm p.m. (Prevailing time),

There were present:

- Commissioner(s):
- Honorable Brian Morris, Chairman of the Board of Water Commissioners
 - Honorable Mark Sauvigne, Water District Treasurer
 - Honorable Steven Flynn, Water District Secretary

Also present: Superintendent Paul J. Schrader
Business Manager Hilary Grossman

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Meeting called to order by the Chairman at 3:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	Carbon, salt, and resin delivered. Testing to begin in November
251 Searingtown (Toll Bros)	Waiting on all contracts for final payment requests and bonds.
Spruce Ponds	GAC at Campbell. Epoxy floor painting underway.
Univerus	Univerus CIS go live date January 1, 2025.
Searingtown AOP	Received comments from NCDOH, moving forward.
Lead Services	Consumer notifications next for unknown, lead, and galvanized service pipes, must be mailed by November 15, 2024
Evans Street Water Main	Base pavement next, mill and top through Town in the Spring.
Thomaston Tank Rehabilitation	Corral design cost 10k. NCPD requests no term limit for their tank access/equipment.
IU Willets Grant	Building (phase II). Joe to contact NYSDOH
Water Plant Operator	Received civil service list, 6 candidates. Request list.
Thanksgiving	Approval for Great Neck Rotary to use ESR for Turkey Drive.
Election Day	November 5, 2024 is a NYS Holiday

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT
RELATING TO APPROVAL OF CLAIMS
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 10/29/2024 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris
Manhasset-Lakeville Water District

Date: 10/29/2024

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 10/29/2024, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

- The proposed payment is for a valid and legal purpose.
- The obligation was incurred by an authorized official.
- The goods or commodities for which payment is claimed were actually rendered.
- The obligation does not exceed the available appropriation.
- The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W168-24) was duly put to a vote on roll call, which resulted as follows:

Ayes:	Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays:	None

The Board approved a resolution authorizing Commissioner Sauvigne to sign Agreement with Paymentus on behalf of the Board.

The adoption of the foregoing Resolution (#W169-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
 Nays: None

APPROVAL OF EXPENDITURES

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 10/29/2024 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Bancker Construction	Amending Resolution W81-24 from \$109,741.90 to \$144,447.88. Scope increased from 4 days to 6 days due to unforeseen excavation conditions.	\$34,705.98	8310 301	EP Capital
NCDOH	Engineering plan review fees Searingtown Well#1 Rehab	\$5,250.00	Bond	PS
NCDOH	Engineering plan review fees Campbell Well#1 GAC's	\$5,250.00	8310 453	PS Capital
TOTAL	REQUESTED	\$45,205.98		

The adoption of the foregoing Resolution (#W170-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris
 Nays: None

WHEREAS, the Board of Commissioners recognizes that November 5, 2024 is the Presidential Election and has approved to make this day a district holiday.

NOW, THEREFORE, it is hereby RESOLVED, that the Board of Commissioners confirms that Election Day the District offices shall be closed other than for emergency business, and a paid holiday for District employees. Any employee of the District who works during this day will be entitled to an additional floating holiday to be used before the end of the year.

The adoption of the foregoing Resolution (#W171-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn
Nays: None

There was no board correspondence.

Meeting adjourned at 3:45 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on October 29, 2024.

Steven Flynn, Secretary

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