

**Meeting of the Board of Water Commissioners  
Of the Manhasset-Lakeville Water District  
In the Town of North Hempstead  
In the County of Nassau, New York  
November 19, 2024**

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At a regular meeting of the Board of Water Commissioners of the Manhasset-Lakeville Water District, in the Town of North Hempstead, in the County of Nassau, New York, held at the Water District Office, 170 East Shore Road, Great Neck, New York, on November 19, 2024 at 4:00 pm p.m. (Prevailing time),

There were present:

Commissioner(s): Honorable Brian Morris, Chairman of the Board of Water Commissioners (via Facetime)

Honorable Mark Sauvigne, Water District Treasurer

Honorable Steven Flynn, Water District Secretary

Also present: Superintendent Paul J. Schrader  
Business Manager Hilary Grossman  
District Counsel Christopher Prior  
District Engineer Joe Todaro  
MLWD Resident Luciene Keyoung

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Meeting called to order by the Chairman at 4:00 p.m.

Minutes of the previous meeting to stand approved by the Board.

Incoming and outgoing communications were considered by the Board.

Superintendent Schrader provided documentation with the activities of the Water District for the current week. General discussions were held relating to the operation of the District as follows. Discussions were held on each project.

Shelter Rock AOP	Water quality testing next. New transformer vaults and piping installed, waiting on PSEG for actual transformer.
251 Searingtown (Toll Bros)	Galvin's contract final. Waiting Palace and PRI for final payment requests and bonds. Schneider still not paid by Palace.
Spruce Ponds	GAC at Campbell. Punch list items remain. GAC change out removal scheduled for 11/21/24. 104K
Univerus	Univerus CIS go live date January 1, 2025.
Searingtown AOP	Received three "no" responses to non-pollution agreement.
Lead Services	Consumer notifications sent. Plan for service replacements, discussion.
Evans Street Water Main	Base pavement underway, to be finished this week. Mill and top through Town in Spring.
Thomaston Tank Rehabilitation	Corral design cost 10k. Waiting on NCPD memorandum of agreement. All tank antennas being mapped and identified.
IU Willets Grant	Building (phase II). H2M to submit phase II plans to DOH.
Water Plant Operator	Received current civil service lists for operator trainee and operator. Both positions are approved.
Campbell Well #1 PFAS	Design in Progress
National Grid	Offset water main in westbound service road near Spruce Ponds for NG main installation complete

The Business Manager reported to the Board of Commissioners ("the Board") that she has developed the budget adjustments and as a matter of record approved by the Board and made part of the minutes

On Motion Commissioner Sauvigne, seconded by Commissioner Morris, the following resolution was adopted,

WHEREAS, the Business Manager, and upon concurrence with the Water District Superintendent reported to the Board the adjustments to the Budget, the Board does hereby

RESOLVE to make the following budget adjustments to the WATER District Budget:

A/C#	Description	Amount	Explanation
8330 475	Caustic Treatment	\$12,000.00	Actual Expenses higher than anticipated
8330 485	Hydrogen Peroxide	\$(12,000.00)	Actual Expenses lower than anticipated
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The adoption of the foregoing Resolution (#W183-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

The District Superintendent requested approval for the amendment of the following Purchase Order to cover anticipated costs that arise during the year

- Univar (Existing Blanket PO 48 increase 8330 475 allocation from \$130,000 to \$142,000)
- Eighth St Design (Existing Blanket PO 55 increase 8310 466 allocation from \$10,000 to \$12,000)

The adoption of the foregoing Resolution (#W184-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

**RESOLUTION OF THE MANHASSET-LAKEVILLE WATER DISTRICT  
RELATING TO APPROVAL OF CLAIMS  
ORGANIZATION NUMBER 1**

To the Treasurer:

I certify that the claims submitted for approval were audited by the Board of Commissioners of the Manhasset-Lakeville WATER District on 11/19/2024 and are allowed in the amounts shown. You are hereby authorized and directed to pay to each of the claimants the amount indicated.

Commissioner Morris  
Manhasset-Lakeville Water District

Date: 11/19/2024

Commissioner Sauvigne proposed the following motion, seconded by Commissioner Flynn

WHEREAS the purchases for goods and services identified and presented to the Board of Commissioners this date, 11/19/2024, have been found to be properly acknowledged as received or due, and have been audited according to the tenets of Town Law §176 (4a) and in compliance with the Procurement Policy of the Manhasset-Lakeville WATER District and,

WHEREAS, the audit of claims by the Board of Commissioners is a deliberate process to determine that the proposed payment is proper and just and satisfies the following criteria:

The proposed payment is for a valid and legal purpose.

The obligation was incurred by an authorized official.

The goods or commodities for which payment is claimed were actually rendered.

The obligation does not exceed the available appropriation.

The claim is in proper form; it is mathematically correct; it meets legal requirements; it does not include any charges for taxes from which the organization is exempt; it includes discounts to which the organization is entitled it does not include charges previously claimed and paid; and it is in agreement with an attached invoice.

NOW, THEREFORE, it is hereby

RESOLVED to approve payment to the vendors identified based upon the board approval on this date.

The adoption of the foregoing Resolution (#W185-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn

Nays: None

**APPROVAL OF EXPENDITURES**

Commissioner Morris proposed the following motion, seconded by Commissioner Sauvigne

WHEREAS, the purchase of goods and services identified and presented to the Board of Commissioners this date, 11/19/2024 have been found to be properly acknowledged as requested expenditures, according to the Procurement Policy of the Manhasset-Lakeville Water District,

NOW, THEREFORE, it is hereby

RESOLVED to approve purchase to the vendors identified on Board of Commissioners Expenditure Request form submitted to the Board by the Superintendent as follows:

Approval of Expenditures:

VENDOR	DESCRIPTION	AMOUNT	BUDGET NUMBER	PURCHASE SUPPORT
Bancker Construction	Repair/replace leaking 12" valve Shelter Rock Road at Old Shelter Rock Road easement	\$75,972.22	8310 300	EP
Carbon Activated	GAC Change Out Spruce Pond Well Reactivate	\$104,000.00	8330 475	AC
TOTAL	REQUESTED	\$179,922.22		

The adoption of the foregoing Resolution (#W186-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Flynn, Commissioner Sauvigne, Commissioner Morris  
Nays: None

The Board approved the following to attend the VT Scada Fest conference in Orlando, Florida, from 3/19/25 through 3/21/25: Superintendent Paul Schrader, Andrew Salvemini Commissioners Sauvigne, Morris and Flynn. GSA rates and travel days apply.

The adoption of the foregoing Resolution (#W187-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

The Board of Commissioners authorizes to reimburse half the cost of the replacement service of lead and galvanized service lines on customer property up to a max of \$2,500 pursuant to EPA mandate.

The adoption of the foregoing Resolution (#W188-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

Commissioner Flynn proposed the following motion, seconded by Commissioner Sauvigne:

WHEREAS, New York State Town Law requires that the Board of Commissioners hold an election on the second Tuesday in December for the purpose of electing a Commissioner to serve a three year term.

THEREFORE, BE IT RESOLVED, that the Chief Inspector of Election, Election Inspectors and Ballot Clerks be compensated in the amount of \$200.00 from previous \$150.00 for their services in preparing the registration records and attendance at the annual election, and that such services.

The adoption of the foregoing Resolution (#W189-24) was duly put to a vote on roll call, which resulted as follows:

Ayes: Commissioner Morris, Commissioner Sauvigne, Commissioner Flynn  
Nays: None

There was no board correspondence.

Meeting adjourned at 5:20 p.m. I hereby certify the aforementioned is a true and exact copy of the Minutes of Meeting held on November 19, 2024.

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Steven Flynn, Secretary

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